

Finance and Administration - Draft Capital Programme 2007/08 to 2010/11

| <u>General Fund Capital Schemes</u> | 2007-08 | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2007-11 | |
|---|--|-------------------|----------------|----------------|----------------|----------------|------------------|
| | Original Budget | Revised Budget | Budget | Budget | Budget | Total | |
| | £ | £ | £ | £ | £ | £ | |
| FINANCE AND ADMINISTRATION COMMITTEE | | | | | | | |
| <u>Approved Schemes and Rolling Programmes</u> | | | | | | | |
| <u>IT Programme</u> | | | | | | | |
| 1. | E - Gov't - Compliance with BVPI 157 | 274,000 | 274,000 | 0 | 0 | 0 | 274,000 |
| 2. | Minor Projects | 20,000 | 20,000 | 0 | 20,000 | 20,000 | 60,000 |
| 3. | Mobile IT for Managers and Staff | 0 | 20,000 | 0 | 0 | 0 | 20,000 |
| 4. | Extension of IT Network to Sheltered Housing | 10,000 | 10,000 | 0 | 0 | 0 | 10,000 |
| 5. | Replacement Planning, Environmental Health, Land Charges and Building Surveying System | 820,000 | 60,000 | 0 | 0 | 0 | 60,000 |
| 6. | Corporate Workflow | 0 | 0 | 0 | 0 | 70,000 | 70,000 |
| 7. | Computer telephony Integration | 0 | 0 | 0 | 0 | 60,000 | 60,000 |
| 8. | Replacement Electoral System | 0 | 0 | 0 | 50,000 | 0 | 50,000 |
| 9. | Network Replacement | 0 | 0 | 0 | 150,000 | 0 | 150,000 |
| 10. | Councillor IT Equipment | 70,000 | 70,000 | 0 | 0 | 0 | 70,000 |
| 11. | Revenue System Replacement Disk Array | 15,000 | 15,000 | 0 | 0 | 0 | 15,000 |
| 12. | Technical Strategy | 20,000 | 20,000 | 0 | 0 | 0 | 20,000 |
| 13. | Storage Area Network | 35,000 | 35,000 | 0 | 0 | 0 | 35,000 |
| 14. | Development of FMS - Phase I | 58,000 | 0 | 0 | 58,000 | 0 | 58,000 |
| 15. | Re-Design of Council's Website | 20,000 | 20,000 | 0 | 0 | 0 | 20,000 |
| <u>Other Schemes</u> | | | | | | | |
| 16. | Light Van Replacement programme | | | | | | |
| | W221YHJ - transit | 18,000 | 18,000 | 0 | 0 | 0 | 18,000 |
| | EJ51FCZ - transit | 18,000 | 0 | 18,000 | 0 | 0 | 18,000 |
| | EN51HSL - transit | 18,000 | 0 | 18,000 | 0 | 0 | 18,000 |
| | EN51HSO - transit | 18,000 | 0 | 18,000 | 0 | 0 | 18,000 |
| | EN51HSJ - transit | 18,000 | 0 | 18,000 | 0 | 0 | 18,000 |
| | EN51HSK - transit | 18,000 | 0 | 18,000 | 0 | 0 | 18,000 |
| | EF02ETY - transit | 17,000 | 0 | 17,000 | 0 | 0 | 17,000 |
| | EF02ETZ - transit | 17,000 | 0 | 17,000 | 0 | 0 | 17,000 |
| | EN52AEW - transit | 17,000 | 0 | 17,000 | 0 | 0 | 17,000 |
| | EA03DYP - transit | 0 | 0 | 0 | 17,000 | 0 | 17,000 |
| | EA53BYU - transit | 0 | 0 | 0 | 17,000 | 0 | 17,000 |
| | EA53BYV - transit | 0 | 0 | 0 | 17,000 | 0 | 17,000 |
| | EF53KEU - transit | 0 | 0 | 0 | 17,000 | 0 | 17,000 |
| | EN53AVL - transit | 0 | 0 | 0 | 17,000 | 0 | 17,000 |
| 17. | Energy Efficiency Programme | 200,000 | 55,000 | 145,000 | 0 | 0 | 200,000 |
| Total Operations Committee | | 1,701,000 | 617,000 | 286,000 | 363,000 | 150,000 | 1,416,000 |

Explanatory Notes

FINANCE AND ADMINISTRATION COMMITTEE

1. Should be completed in 07/08
2. The proposed budgets for 2009/10 and 2010/11 would be utilised for a range of minor, user requested projects with demonstrable service and efficiency benefits and was recommended for adoption by the IT Working Group on 17 January 2007. For example, the replacement of all PC's running Microsoft Windows 2000.
3. This scheme has slipped into 2007/08 from 2005/06 and 2006/07.
4. Should be completed in 07/08
5. This project involves the replacement of the existing Ocella system used by Planning, Environmental Health, Land Charges and Building Surveying. The existing system is approximately 18 years old and its replacement will enable a reduction in revenue expenditure through efficiency savings. A recommendation on the way forward will be made to Operations Committee. The proposed budget for 2007/08 was recommended for adoption by the IT Working Group on 17 January 2007 and it will be part funded by Planning Delivery Grant.
 - This project is no longer planned to go ahead but it has been proposed that £60,000 be retained for improvements to the Ocella system
6. This project would automate certain workflow processes ensuring the most efficient use of staff time and other resources. The workflow would be provided via a dedicated system, independent of individual applications. It is proposed that this project be undertaken once the Ocella System (see 5.) has been evaluated. The proposed budget for 2008/09 was recommended for adoption by the IT Working Group on 17 January 2007. Now slipped back until 2010/11.
7. Computer Telephony Integration (CTI) technology recognises incoming telephone numbers and automatically opens up a Customer Relationship Management System case. This will reduce the length of telephone calls, allowing more calls to be handled within the same timeframe. The proposed budget for 2008/09 was recommended for adoption by the IT Working Group on 17 January 2007. Now slipped back until 2010/11.
8. The IT Working Group has recommended that the existing Electoral System should be evaluated to determine whether it should be replaced. The benefit of a replacement system is that it could be fully integrated with the existing CRM system, therefore enabling a better delivery of service to the customer. The proposed budget for 2008/09 was recommended for adoption by the IT Working Group on 17 January 2007. Now slipped back until 2009/10.
9. This project involves the replacement of the existing Cat 5 Ethernet network with a Cat 6 network. This will fully integrate with the existing CRM system and therefore enhance service delivery to the public. The proposed budget for 2007/08 was recommended for adoption by the IT Working Group on 17 January 2007. Now slipped back until 2009/10.
10. Should be completed in 07/08
11. Should be completed in 07/08
12. Should be completed in 07/08
13. Should be completed in 07/08
14. Phase I of the Financial Management System would incorporate a fundamental review of the coding structure, update both hardware and software operating systems and will allow the development of previously unused system functionality. Now slipped back until 2009/10.
15. Should be completed in 07/08
16. The proposed budgets for the Light Van Replacement programme

| Vehicle | Date to be replaced | Note |
|-------------------|---------------------|------|
| W221YHJ - transit | 07/08 | |
| EJ51FCZ - transit | 08/09 | |
| EN51HSL - transit | 08/09 | |
| EN51HSO - transit | 08/09 | |
| EN51HSJ - transit | 08/09 | |
| EN51HSK - transit | 08/09 | |
| EF02ETY - transit | 08/09 | |
| EF02ETZ - transit | 08/09 | |
| EN52AEW - transit | 08/09 | |
| EA03DYP - transit | 08/10 | |
| EA53BYU - transit | 08/10 | |
| EA53BYV - transit | 08/10 | |
| EF53KEU - transit | 08/10 | |
| EN53AVL - transit | 08/10 | |

17. As part of the Council's target of achieving 20% energy savings and carbon neutrality, it is proposed that the Council submits a 2- 3 year energy management plan to the Carbon Trust. If this plan is approved the Trust can offer an interest free loan of up to £200,000. The Council would subsequently repay this the savings made in energy costs resulting from the energy management plan plus a contribution of £100,000 from the Council's reserves. Ongoing

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|--|--------------------|-------------------|----------------|----------|----------|----------------|
| | Original Budget | Revised Budget | Budget | Budget | Budget | Total |
| | £ | £ | £ | £ | £ | £ |
| <u>FINANCE AND ADMINISTRATION COMMITTEE</u> | | | | | | |
| <u>PROPOSED NEW SCHEMES</u> | | | | | | |
| 1. Replacement Server Programme | 10,000 | 10,000 | 110,000 | 0 | 0 | 120,000 |
| 2. Revenues & Benefits Server replacement | 0 | 0 | 30,000 | 0 | 0 | 30,000 |
| 3. Saffron Walden Office - new boiler | 0 | 0 | 40,000 | 0 | 0 | 40,000 |
| 4. Saffron Walden Office - renovating of the glazed link | 0 | 0 | 60,000 | 0 | 0 | 60,000 |
| Total Operations Committee | 10,000 | 10,000 | 240,000 | 0 | 0 | 250,000 |

Explanatory Notes

FINANCE AND ADMINISTRATION COMMITTEE

1. This proposed budget is a continuation of the rolling replacement programme for the Council's 40 servers. the idea would be to replace the current servers with a Blade server system - which will save the council power cost, space costs and increase server reliability. This project would supersede several capital projects brought forwards from 2005/06 and 2006/07
2. This proposed budgets is for replacement of the Revenue Service Server which will not be suitable for integration into the Blade server project.
3. Saffron Walden Office - new boiler
4. Saffron Walden Office - renovating of the glazed link